

CITY OF DOUGLASVILLE
CITY COUNCIL LEGISLATIVE WORK SESSION

Agenda



THURSDAY, JANUARY 28, 2016

6:00 PM

Auditorium, 6700 Church Street

1. Call to Order

Mayor Rochelle Robinson

2. Invocation

Chief of Police Gary Sparks

3. Pledge of Allegiance

Mayor Pro Tem Larry Yockey

4. Announcements - Presentations

5. Public Safety Committee - Chairman Larry Yockey

A. Request for a permit for outdoor pouring of alcoholic beverages for a special event at the following establishment:

Licensee: The English Country House Group, Inc.

DBA: Irish Bred Pub and Restaurant

Location: 6682 Broad Street - O'Neal Plaza

Event: St. Patrick's 3-Day Community Festival

Dates and Times of Event:

March 11, 2016 from 6:00 p.m. until 11:00 p.m.

March 12, 2016 from 3:00 p.m. until 11:00 p.m.

March 17, 2016 from 3:00 p.m. until 11:00 p.m.

Agent Outlet Manager: Neil Jenkins

The required fees have been paid into the City Finance Department.

B. Request for the change in agent outlet manager for the alcoholic beverage license for the retail package sale of wine and malt beverages, at the following establishment:

Licensee: Publix Super Markets, Inc.

DBA: Publix Super Markets, Inc. #485

Location: 3316 Highway 5

Current Agent Outlet Manager: Tina M. Mattox

Proposed Agent Outlet Manager: David Lennertz

The required fees have been paid into the City Finance Department.

- C. Request for a change in agent outlet manager, and a transfer of the alcoholic beverages license for the retail package sale of wine and malt beverages, at the following establishment:

Current Licensee: Hassan Oil Enterprises, Inc.

Proposed Licensee: R J Oil, Inc.

DBA: Shell Food Mart

Location: 6450 Church Street

Current Agent Outlet Manager: Hassan T. Khan

Proposed Agent Outlet Manager: Shahinur Nahar

The required fees have been paid into the City Finance Department.

6. Community & Economic Development Committee - Chairman Mark Adams

- A. Tabled from January 19, 2016: Authorize the Mayor to sign a development agreement with Blake Communities VP2-GA, LLC regarding development of the Gateway Village subdivision.
- B. Authorize the Mayor to sign the annual 2016 Georgia Classic Main Streets Memorandum of Understanding as furnished by the Georgia Department of Community Affairs, Office of Downtown Development.
- C. Authorize the Mayor to sign an agreement with CBRE, Inc. for the purpose of conducting a hotel feasibility study in the Downtown Douglasville area with costs not to exceed \$15,250.

7. Planning & Development Committee - Chairman Mark Adams

- A. Refer to the Zoning Board a proposed amendment to the Zoning Ordinance to enact section 3.61 regulating "donation bins" with a delayed effective date of August 1, 2016, to amend section 2.05 to add "donations" to chart 2-2 as a permitted accessory use in the CG district, to amend section 3.73 to clarify provisions on number, height, spacing, base style, permitting and fees for certain signs during an election period, to enact section 8.51.03 defining "donation bins", and to enact section 8.56.02 defining "election period".
- B. Adopt an ordinance amending subsection 7.02.05 of the Development Code Ordinance regarding performance and maintenance bonds for developers.

8. Parks & Recreation Committee - Chairman Chris Watts

- A. Authorize the Mayor to sign a Lease Agreement with Arbor Station Homeowner Services Inc. for the City to lease athletic fields and a parking lot for an initial term of one year and up to four annual renewal terms at a monthly rental amount of \$500 plus maintenance and improvements to the fields and parking lot.
- B. Authorize the Mayor to sign an agreement with the low bidder, Steve Marshall Contracting, Inc., for \$54,750.00 to construct the pool house renovation project located at Jessie Davis Park.

- 9. Finance Committee - Chairman Larry Yockey**
 - A. Tabled from January 19, 2016: Authorize the Mayor to sign a 3-year lease with Riley's Early Learning Academy, Inc. for City-owned property at 6625 Brown Street, for a monthly rental amount of \$1000.00 with the tenant to pay utility costs, with the tenant to have a rent credit of \$18,000.00 to be applied against rent for the first 18 months of the new rental term, and with the both parties to release any claims against the other for claims related to prior lease agreements.

- 10. Information Technology Committee - Chairman Richard Segal**
 - A. Authorize the Mayor to sign a three-year contract with Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast"), for voice data and cable services for West Pines Golf Course.

- 11. Maintenance & Sanitation Committee - Chairman Mike Miller**

- 12. Transportation Committee - Chairman LaShun Burr Danley**

- 13. Personnel & Organization Committee - Chairman Mike Miller**
 - A. Approve creation of a full time, non-exempt position for a Safety Coordinator, approve a job description, amend the current pay scale to include this position and abolish the previously approved vacant position of Administrative Clerk I in the HR department.

 - B. Authorize the addition of an Executive Assistant position within the Administration Department to serve as an assistant to the City Clerk and approve an amendment to the City of Douglasville's organizational chart to reflect these changes.

 - C. Approve the reclassification of the Fleet Maintenance Technician position to Fleet Maintenance Manager position within the Police Department.

- 14. Ordinances & Intergovernmental Committee - Chairman LaShun Burr Danley**

- 15. Education & Training Committee - Chairman Samuel Davis**

- 16. Other Business**

- 17. City Attorney - Joel Dodson**

- 18. Chief Assistant City Attorney - Suzan Littlefield**

- 19. Chief of Police - Gary Sparks**

- 20. City Manager - Marcia Hampton**

- 21. Comments from Citizens and Delegates**

- 22. Staff Reports**

- 23. Adjournment**